

# What To Do After Your Flight

## Step 1

Read the Hours from the hour meter in the aircraft cockpit. Look at the last hour recording on the flight sheet, and work out how long you have flown for in hours.



## Step 2



Complete the Flight Sheet, record all applicable details and be sure to indicate the person paying for the flight. Record the flight in your logbook, remember your logbook is an important document, keep it up to date!

## Step 3

Complete a **WHITE** payment slip and attach to or insert in an envelope with your payment for the flight time. Cheques payable to Canterbury Recreational Aircraft Club. You may also pay by Internet Banking, email [treasurer@recwings.com](mailto:treasurer@recwings.com) for details.



## Step 4 (not required, but encouraged)



Complete a GOLD Instructor Donation slip and attach to our insert in an envelope with your voluntary donation for your instructor. **Your instructor donation must be separate from the flight time payment**, we cannot process one cheque for both donation and flight time, they must be separate!.

## Step 5

Place the payment and/or donation into the safe. The safe is situated on the wall to your right, behind the door, drop your envelopes through the slot.

